

TUESDAY, SEPTEMBER 15,

20

Approved October 20, 2020

The Urbana City School Board of Education met for a regular board meeting Tuesday, September 15, 2020, at 500A Washington Avenue, Urbana, Ohio. President Darrell Thomas called the meeting to order at 6:00 p.m.

Roll call: Mr. Arter, present; Mr. Engle, present; Ms. Finch, present; Ms. Paul, present; Mr. Thomas, present.

Five members present.

(Motion #0920.01) APPROVAL OF AGENDA

It was moved by Mr. Arter and seconded by Ms. Finch to approve the amended agenda as presented.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye. Motion carried.

Public Participation: There was no public participation.

(Motion #0920.02) APPROVAL OF MINUTES

It was moved by Ms. Paul and seconded by Mr. Arter to approve the minutes of the regular meeting of August 18, 2020.

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye. Motion carried.

(Motion #0920.03) TREASURER'S REPORT

It was moved by Ms. Paul and seconded by Mr. Engle to accept the Treasurer's Report as follows:

- A. Approve monthly reports for August 2020
- B. Approve updated certificate of estimated resources for fiscal year 2021
- C. Approve permanent appropriations for fiscal year 2021
- D. Approve the disposal of curriculum materials no longer needed (see attachment)
- E. Approve the following donations:
  - To Urbana High School Football, from the Paul Family, \$50.
  - To Urbana High School French Club, from Kroger Rewards, \$114.09
  - To Urbana Athletic Department, from CLC, \$198.09
  - To Urbana Junior High, from Sara Lingrell, McKenzie Lamb, Matt Tobias, Ashley Folkerth, Sam Warwick, Matt Coberly, Kelli Marsh, Evan Petty, Julie Tirey, Arlene Hawkins, Emilee Gieseke, John Wall, Cyndi Eickhoff, Julie Webb, and Melanie Davis, a total of \$375.
  - To Urbana Elementary, from MaryBeth Weiss, Katie Crabtree, Christine Burnside, Darbie Zirkle, Melanie Ullah, Sheena Payne, Jill Weimer, Ashton Childs, Megan McGinnis, Katy Busch, Samantha Hiltibran, Cheryl Edwards, Christine Siegenthaler, Staci Prince, Michele Slone, Jane Martin, Kristen Wasson, Megan Jacobs, Jay Keely, Ashley Sullivan, Katie Deans, Diane Deitrick, Ann Keep-Maloney, Kim Pickering, Emily Ginn, and Toni Heim, a total of \$650.

Mandy reviewed the monthly reports from August, noting the differences we will see this year with respect to food service and fee collections. The summer option has been extended until December 31, 2020 and all students will be able to receive free lunch through that date, or when funds expire. Food service revenue will run behind as we await reimbursement from the state. Ms. Finch asked if the lunch claims would be on a per meal basis. The expectation is that it will run like the summer option. Students at the high school will be able to purchase ala carte items outside of the free meal option. Mandy indicated revenue expectations on the certificate of

TUESDAY, SEPTEMBER 15,

20

Approved October 20, 2020

resources were reduced by approximately five percent. State foundation revenue is expected to remain at the reduced level from last year. We are approaching the one-year mark on the closeout of the self-insurance fund and hope to be able to buy-in to the Stark County opt out program prior to the renewal next year.

Roll Call: Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye.  
Motion carried.

#### REPORTS OF THE SUPERINTENDENT

- A. School Facilities Update: The ionization units installation is close to completion at the PK8 building. The high school units are scheduled to be installed next week.

As we continue toward the closeout of the facilities project, we are working with OFCC and Gilbane on an efflorescence issue with some of the bricks at the PK8 building. The most severely impacted section is on the east side of the building facing the playground area. The bricks have leached salt and this has coated the music room windows. An additive that should have been included in the bricks was not present and this has led to the efflorescence. The district is working with OFCC, the builders, and the architect to come up with a solution specific to the block itself. One suggestion has been the application of a sealant.

Mr. Thomas asked if the sealant would only be good for a certain number of years. Mr. Thiel said the proposal we have been given is a five-year fix. Ms. Finch asked if this was just in one spot. Mr. Thiel said the worst of the issue is in the back of the building, but there are some other spotty areas around the entire structure.

As for the North and South property transfers, both buildings have been mostly cleared out and we anticipate good news coming soon on the finalization of the property disposal.

#### (Motion #0920.04) APPROVE SUPERINTENDENT'S RECOMMENDATIONS

Consent Agenda – All matters listed under the Consent Agenda (contingent upon meeting all local/state/federal laws/guidelines) are considered by the Board of Education to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent of Schools will briefly discuss each item in the consent agenda before they are actively acted upon. However, a board member, staff member, or the public may request that specific items shall be discussed and/or removed from the consent agenda. The Superintendent and administrative staff recommend approval of all consent agenda items.

It was moved by Ms. Paul and seconded by Mr. Arter to approve the Superintendent's recommendations as follows:

1. The Superintendent recommends the approval of the following substitute teachers for the 2020 - 2021 school year:

Jill Ault

Lonnie Fain

Madeline Runyan

2. The Superintendent recommends the approval of the following substitute nurses for the 2020 - 2021 school year:

Ashley Hill

3. The Superintendent recommends the resignation for the purpose of retirement of Beverly Evans, paraprofessional, effective August 1, 2020.

4. The Superintendent recommends the approval of the resignation of Jimmie Petry, custodian, effective at the end of the September 1, 2020 work shift.

TUESDAY, SEPTEMBER 15,

20

Approved October 20, 2020

5. The Superintendent recommends the approval of the following intrasubs at the junior high for the 2020 - 2021 school year:

Loren Baum	Jesse Blair	Kevin Bowdle
Cherie Cash	Matt Coberly	Melanie Davis
Cyndi Eickhoff	Stephanie Forson	Emilee Gieseke
Amanda Goodwin	Arlene Hawkins	Jenny Payne
Evan Petty	Nikki Sizemore	Sadie Steffan
Julie Tirey		

6. The Superintendent recommends the approval of the following substitute classified staff for the 2020 - 2021 school year:

Brooklyn Hilt	Substitute Paraprofessional
Nicole McKenzie	Substitute Paraprofessional
Natalie Hardman	Substitute Paraprofessional
Natalie Hardman	Substitute Associate
Ryan Dalessandro	Substitute Bus Driver

7. The Superintendent recommends the approval of the following salary schedule column changes for the 2020 - 2021 school year, due to the certification of additional credit hours:

Margaret Williams	Masters to Masters 15
-------------------	-----------------------

8. The Superintendent recommends the approval of the resignation of Barbara Wonn, substitute associate and substitute paraprofessional, effective immediately.
9. The Superintendent recommends the approval of the resignation for the purpose of retirement of Timothy Mackey, teacher, effective May 31, 2021.
10. The Superintendent recommends the approval of the following individuals as Contracted Substitute Teachers for the 2020 - 2021 school year, at the rate of pay of \$150 per day, subject to the terms and conditions set forth in the employment agreement:

Bart deNijs	Lance Jackson
-------------	---------------

11. The Superintendent recommends the approval of the following intrasubs at the high school for the 2020 - 2021 school year:

Carleton Cotner	Cassie Cress	Katie deNijs
Jeremy Dixon	Jesse Edwards	Jennifer Entsminger
Don Klingler	Chris Lightle	Corrie McDonald
Kylee Menchhofer	Megan Michael	Austin Morgan
Robin Morgan	Amy Padilla	Lauren Petty
Ryan Pine	Aaron Pittsenbarger	Laura Ridge
David Sapp	Leigh Ann Simpson	David Steinmetz
Ryan Swain	Thomas Russell	Patrick Trenor
Ellen Westerman	Steve Wilhelm	Kathryn Zaborowski
Mallory Zachrich		

12. The Superintendent recommends the approval of the following intrasubs at the elementary for the 2020 - 2021 school year:

Suzanne Bever	Corina Fain	Emily Ginn
Jay Kelly	Ann Keep-Maloney	McKenzie Marino
Michele Slone	Kristen Wasson	Margie Williams
Kelli Wright		

TUESDAY, SEPTEMBER 15,

20

Approved October 20, 2020

13. The Superintendent recommends the approval of the following volunteers at the high school for the 2020 - 2021 school year:

Lorraine Taylor

14. The Superintendent recommends the approval of the following certified individuals as coaches for the 2020 - 2021 school year:

Mary Nehls	Freshman Volleyball	Step 1
Dylan Walker	Assistant Boys Soccer	Step 2

15. The Superintendent recommends the approval of the resolution to hire the following non-certified individuals as coaches for the 2020 - 2021 school year:

Kevin Mounce	Assistant Girls Soccer	Step 1
Payton Moore	Head Junior High Volleyball	Step 0

16. The Superintendent recommends the approval of the resolution to hire the following non-certified individuals as coaches, under the split supplemental MOU with UACT:

Gunnar Lanning and Dan Cox	Assistant High School Football	Step 0
Frank Stid and Erich Hopkins	Assistant High School Football	Step 1
Justin Cain and Mike Tobias	Assistant Junior High Football	Step 0

17. The Superintendent recommends the approval of Karla VanHoose as a substitute custodian for the 2020 - 2021 school year.

18. The Superintendent recommends the approval of the resolution to hire the following non-certified individuals as coaches for the 2020 - 2021 school year:

McKenzie Preece	Assistant Junior High Volleyball	Step 0
-----------------	----------------------------------	--------

19. The Superintendent recommends the approval of the following athletic department volunteers for the 2020 - 2021 school year:

Jennifer Entsminger	Girls Tennis
---------------------	--------------

20. The Superintendent recommends the approval of the resignation of James (Luc) Russell, Head Boys Bowling Coach, effective immediately.

21. The Superintendent recommends the approval of the following certified individuals as coaches for the 2020 - 2021 school year:

Ryan Swain	Assistant Junior High Football	Step 0
------------	--------------------------------	--------

Roll Call: Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye.  
Motion carried.

#### BOARD COMMITTEE REPORTS

Finance/Facilities: Mandy provided an overview of permanent improvement expenditures over the summer months.

Legislative/Policy – Ms. Paul said the legislature is very quiet right now. School report cards were released, but not every category was rated due to the shutdown.

TUESDAY, SEPTEMBER 15,

20

Approved October 20, 2020

(Motion #0920.05) NEW BUSINESS: It was moved by Ms. Paul and seconded by Mr. Engle to appoint Sarah Finch as the delegate to the OSBA Capital Conference Business Meeting and Jim Arter as the alternate delegate.

The conference will held in a virtual format this year.

Roll Call: Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye.  
Motion carried.

(Motion #0920.06) NEW BUSINESS: It was moved by Mr. Arter and seconded by Ms. Finch approve the revisions to the high school student handbook for the 2020 – 2021 school year.

Roll Call: Mr. Arter, aye; Mr. Engle, aye. Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye;  
Motion carried.

(Motion #0920.07) NEW BUSINESS: It was moved by Mr. Arter and seconded by Ms. Paul to approve the memorandum of understanding with UACT concerning teacher planning time.

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye;  
Motion carried.

(Motion #0920.08) NEW BUSINESS: It was moved by Ms. Paul and seconded by Ms. Finch to approve Policy 5460.02, Students at Risk of Not Qualifying for a High School Diploma.

This policy is required to be adopted by September 30. Ms. Paul requested a brief overview. She asked if this was something new or if we are already writing graduation plans. Mr. Thiel said this is a new policy. We have other policies with regard to progression. The legislature said we need to have something specific in place for these students regarding the notification process. Mrs. Mays said every student will have a plan. The plan for at-risk students will be more intensive. Mr. Arter asked if the IEP would be used for some students. Mr. Thiel said it can be used as long as the academic goals line up with the graduation plan.

Roll Call: Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye;  
Motion carried.

### BOARD COMMENTS

Mr. Engle said the situation with the pandemic has made it hard to get tickets to activities, but he wished luck to all of the participants.

Ms. Finch said she is just tickled that the kids are able to play and have some normalcy. She said it is exciting to see kids out on the field. She commended everybody for the nice start up to the year and she said it was good to see the kids happy.

Mr. Arter commented on Mr. Mackey's retirement letter, saying it was one of the nicest he has ever read. He said he remembered when Mr. Mackey was hired and commended him on his thirty-five years of teaching in the district. He said he enjoyed watching the game and the halftime show on Friday night via the live feed. He offered sincere thanks to Mr. Thiel and to UACT for the work on the planning time MOU. He said he has talked to a few teachers and has heard that the kids seem happy and he appreciates that the teachers are finding a way and rolling with it and serving our children.

Ms. Paul said she is happy for Mr. Mackey, noting she worked with him for several years and learned a lot from him. She said thank you to everyone in the district for their ability to be flexible. Things are very different this year and we have to adapt. She said she really appreciates the foresight and planning in our district and is glad our kids are back in the buildings.

Mr. Thomas said he appreciates everyone doing a lot of hard work during these unprecedented times. He said the resiliency of the kids in how they are handling the masks is impressive. He said they are glad to be around their friends and back in school. He mentioned he serves on the Southwest District executive committee, and our district was the only one represented that was

TUESDAY, SEPTEMBER 15,

20

Approved October 20, 2020

back to full in-person learning. Other districts are in red counties and are doing distance learning. He said he was able to see the marching band in person on Friday and enjoyed their show and noted you could see the pride they had in performing. He wished Mr. Mackey the best in his retirement, noting he would be hard to replace. He said he is trying to keep up with our athletes and their successes this year. The boys' soccer and golf teams are doing well, as are the girls' soccer and golf teams. He said our football team is very young, but our boys play the entire game and don't give up. He knows they will see success in future years.

Mr. Thiel let the Board know he had attended an Urbana Township meeting the previous week. Discussion focused on the possible installation of a solar farm south of town. The project is in the beginning stages of the approval process. There is potential for increased revenue for the school district if such a project goes through and is established. He thanked the Board members and Mandy who assisted with the clearing of the buildings. He said he often worked on the opposite side of the table from Mr. Mackey, but always respected his position and stance. He has always done the right things for his students. He also thanked the administration and staff for the successful start to the school year. All of the time and energy put into the plans has paid off and the start went better than expected. He said he appreciates the efforts made by Katie and Kevin during this unique time period. Things are different and we have to do what is best for our students.

(Motion #0920.09) EXECUTIVE SESSION – It was moved by Ms. Paul and seconded by Mr. Arter to enter into executive session to consider the employment and/or compensation of a public employee, under ORC 121.22

Roll Call: Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye. Motion carried.

The Board entered into executive session at 6:49 pm.

The President reconvened the open meeting at 7:37 pm, noting all members were still present.

(Motion #0920.10) ADJOURNMENT - Being no further business to discuss, it was moved by Ms. Paul and seconded by Mr. Arter to adjourn the meeting.

Roll Call: Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul. Motion carried.

The President declared the meeting adjourned at 7:38 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer