

WEDNESDAY, DECEMBER 18,

19

Approved January 13, 2020

The Urbana City School Board of Education met for a rescheduled regular board meeting Wednesday, December 18, 2019, at 711 Wood Street, Urbana, Ohio. President Darrell Thomas called the meeting to order at 6:00 p.m.

Roll call: Mr. Arter, present; Mr. Engle, present; Ms. Finch, present; Ms. Paul, present; Mr. Thomas, present.

Five members present.

(Motion #1219.01) APPROVAL OF AGENDA

It was moved by Ms. Paul and seconded by Mr. Arter to approve the amended agenda as presented.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye. Motion carried.

RECOGNITIONS, PRESENTATIONS, & BOARD COMMENDATIONS

Mr. Thomas read the Students of the Month:

Elementary: Aubriegh Sells
Skyler Daniels
Kayde Harris
Lilly Ridenour
Brayden Puckett
Miley Schafer

Junior High: Toll Run – Devonte Williams
Mohawk – Layla West
Gutridge – Celia Landis
Five Points – Malayna Melvin

High School: Josh Ferguson
Lexi Prince

Public Participation: There was no public participation.

(Motion #1219.02) APPROVAL OF MINUTES

It was moved by Ms. Finch and seconded by Mr. Engle to approve the minutes of the regular meeting of November 19, 2019.

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye. Motion carried.

(Motion #1219.03) TREASURER’S REPORT

It was moved by Ms. Paul and seconded by Ms. Finch to accept the Treasurer’s Report as follows:

- A. Approve monthly reports
- B. Accept Audit Reports for Pension Systems
- C. Approve the following donations:
 - To Urbana Elementary, from Richard Stevens, in-kind donation valued at \$50.
 - To Urbana Elementary and Junior High, from Remind, Inc., in-kind donation valued at \$125.
 - To Urbana City Schools Robert K. Martin Scholarship, from the Urbana High School Class of 1964, \$300.
 - To Urbana High School Band, from Spriggs VFW and Champaign VFW, a total of \$150.
 - To Urbana High School, from Ohio Pyle Prints, \$126.96.

Roll Call: Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye. Motion carried.

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REPORTS OF THE SUPERINTENDENT

- A. School Facilities Update: Contractors are finishing up work on the closeout and punch list at the PK8 building. Sidney Electric is working on some electrical issues that the original contractor did not address. Mr. Thiel said he believes this work will be billed to Gilbane as non-compliant issues. There is no specific date for the completion. Sidney Electric has been directed to fix any issues that are safety related first and to note other out of spec items as they come across them. Mr. Thomas asked if anyone on the district end was checking the punch list. Mr. Thiel said Sidney Electric is verifying items and repairing those safety items as they are found and documenting the others. The architect has done a good job of checking the punch list. Our project manager from OFCC has authorized the repair of the safety and noncompliance issues.
- B. Consolidated School Report Noncompliance: Every year, the district is required to report on compliance with various reporting requirements. This past year, the district did not present a report to the Board on nutritional standards. The appropriate policy is in place and the district is compliant with policy requirements. However, an annual report has to be submitted as well and this reporting piece was considered a noncompliance issue. As a part of the reporting process, an explanation has to be presented to the Board and a plan of action outlined to address compliance. We are working with Sodexo to be sure an annual report is presented to the Board at the end of the school year.

(Motion #1219.04) APPROVE SUPERINTENDENT'S RECOMMENDATIONS

Consent Agenda – All matters listed under the Consent Agenda (contingent upon meeting all local/state/federal laws/guidelines) are considered by the Board of Education to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent of Schools will briefly discuss each item in the consent agenda before they are actively acted upon. However, a board member, staff member, or the public may request that specific items shall be discussed and/or removed from the consent agenda. The Superintendent and administrative staff recommend approval of all consent agenda items.

It was moved by Mr. Engle and seconded by Ms. Finch to approve the Superintendent's recommendations as follows:

A. Personnel

All employment contracts are contingent upon certification by the state and the availability/continuation at current levels of any local/state/ and/or federal funding which directly supports the position to which the employee has been assigned. If such funding loss occurs, the employee agrees to waive his/her rights to any employment.

1. The Superintendent recommends the approval of the resolution to hire the following non-certified individuals as coaches for the 2019 - 2020 school year:

Amanda Russell	Asst HS Basketball Cheerleading	Step 1
Christine Detwiler	Assistant High School Swim Coach	Step 0
Gunnar Lanning	Assistant Junior High Track Coach	Step 2
Kai Scott	Assistant Junior High Track Coach	Step 1

2. The Superintendent recommends the approval of Sheryl Wilson as a substitute bus aide for the 2019 - 2020 school year.

3. The Superintendent recommends the approval of the non-renewal of the following supplemental contracts, per the agreement with UACT:

Kai Scott Assistant High School Football Coach

4. The Superintendent recommends the approval of Corina Fain as Assistant High School Softball Coach, Step 2, for the 2019 - 2020 school year.

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5. The Superintendent recommends the approval of the following resignations:

Kris Doggett	Assistant High School Football Coach	effective immediately
Zach Stacy	Head High School Boys Soccer Coach	effective immediately
Ricky Campbell	Custodian	effective December 9, 2019

6. The Superintendent recommends the approval of Virginia Hughes as a Central Office Secretary, effective December 9, 2019.

7. The Superintendent recommends the approval of the following volunteers at the elementary for the 2019 - 2020 school year:

Mandy Hildebrand	Jessica Markin
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8. The Superintendent recommends the approval of the following intra-sub for the elementary for the 2019 - 2020 school year:

Cindi Kite	Theresa Knox
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9. The Superintendent recommends the approval of the following academic aides for the 2019 - 2020 school year:

Robin Morgan	Laura Ridge
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10. The Superintendent recommends the approval of the following after-school tutors for the 2019 - 2020 school year:

Matt Coberly	Kylee Menchhofer	Thomas Russell
Samantha Warwick	Julie Webb	

11. The Superintendent recommends the approval of Trevor Pittsenbarger as a substitute custodian for the 2019 - 2020 school year.

12. The Superintendent recommends the approval of Susan Hull as a home instructor for the 2019 - 2020 school year.

B. Travel

1. The Superintendent recommends the approval of the Urbana High School Quiz Team to the 2020 Small School National Championship Tournament, Chicago, IL, April 24 - 26, 2020; pending approval of all travel arrangements.

Roll Call: Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye. Motion carried.

BOARD COMMITTEE REPORTS

Career-Technical Center/Activities – Several music programs and holiday activities have taken place over the past month. Ohio Hi-Point continues to move forward with its construction project.

Curriculum/Technology – Due to calamity days, some Hour of Code dates need to be rescheduled. Social-emotional learning strands are to be added to the curriculum. Julie Willoughby said this is work we are already doing throughout the district in various areas including health and social studies curriculums. She said she anticipates the district already has things in place. There is to be a reboot of PBIS standards by November of 2021. There is a link between PBIS and social-emotional standards and we are working with the ESC to link the work that is already being done.

Community Advisory – Ms. Finch said it is great to be out with the kids at all of the building activities.

Legislative/Policy – Ms. Paul noted that the State Report Card hearings were complete and the committee was expected to release a report. Mr. Thomas noted Speaker Householder said the voucher program is wrong for schools.

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(Motion #1219.05) OLD BUSINESS: It was moved by Ms. Paul and seconded by Mr. Arter to approve the Community Reinvestment Area Tax Incentive Application with Ultra-Met.

Roll Call: Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye.
Motion carried.

(Motion #1219.06) NEW BUSINESS: It was moved by Mr. Arter and seconded by Ms. Paul to appoint Darrell Thomas as President Pro-Tem for the January 2020 Organizational Meeting.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye.
Motion carried.

(Motion #1219.07) NEW BUSINESS: It was moved by Ms. Paul and seconded by Mr. Engle to approve the following resolution appointing Alyssa Dunham as the representative to the Ohio Hi-Point Career Center Board:

WHEREAS, the Ohio Hi-Point Career Center Board of Education is comprised of members appointed by each participating school district board of education in accordance with the Career Center plan submitted to the State Board of Education;

WHEREAS, the Urbana City Board of Education is a participating school district board of education entitled to appoint a member to the Ohio Hi-Point Career Center Board of Education;

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to have experience as chief financial officers, chief executive officers, human resources managers, or as other business, industry, or career counseling professionals and be qualified to discuss the labor needs of the region with respect to the regional economy; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to represent the perspectives of employers in the region served by the joint vocational school district and be qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, the Board determines Alyssa Dunham has experience and qualifications as in government and public administration as a tax map technician with the Champaign County Engineer's Office and hospitality, marketing, and finance as owner of her own business and

WHEREAS, the Board determines Alyssa Dunham has experience as a chief financial officer, chief executive officer, human resources manager, or as another business, industry, or career counseling professional; is qualified to discuss the labor needs of the region with respect to the regional economy; represents the perspectives of employers in the region served by the joint vocational school district and is qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school board to be selected based on the diversity of the employers from the geographical region of the state in which the territory of the joint vocational school district is located represented by the members and requires not less than three-fifths of the members of the board to reside in or be employed within the territory of the joint vocational school district board;

WHEREAS, the Superintendent has consulted with the superintendent of the Ohio Hi-Point Career Center to ensure that the appointment of Alyssa Dunham will satisfy the diversity and three-fifths requirements;

NOW, THEREFORE, BE IT RESOLVED that the Urbana City Board of Education appoints Alyssa Dunham to the Ohio Hi-Point Career Center Board of Education for a three-year term of office commencing on January 1, 2020.

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, abstain; Mr. Thomas, aye; Mr. Arter, aye.
Motion carried.

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(Motion #1219.08) NEW BUSINESS: It was moved by Ms. Paul and seconded by Ms. Finch to approve the update to the High School Student Handbook.

Mr. Thiel explained that the procedures for pass usage during the school day needed to be updated. Mr. Arter asked if the procedures were already being used. Mrs. Mays said they are being used; this formalizes the process.

Roll Call: Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye.
Motion carried.

SET JANUARY MEETING DATES AND TIMES:

The Board set the following dates and times for January meetings:

Tax Budget Hearing:	January 13, 2020	5:25 pm
Organizational Meeting:	January 13, 2020	5:30 pm
Regular Board Meeting:	January 13, 2020	immediately following the organizational meeting

BOARD COMMENTS

Mr. Arter offered congratulations to Judy Lewis on her retirement. He commented that he was happy to see Mrs. Zaborowski and the Quiz Team going to the national competition. He also noted he appreciated being invited to the building activities and enjoyed the literacy collaborative sessions with Ms. Ginn and Ms. Deitrick. He also offered condolences to the Webster family on the recent passing of Barb, who had been an elementary teacher in our district. Her husband was also a past board member. He wished a Merry Christmas to all.

Ms. Paul said she was recently stopped by a counselor in Springfield who commented on what a positive experience his grandchildren have at Urbana City Schools. She said it was wonderful to hear from someone else who was in education.

Ms. Finch said she has been very busy enjoying the activities and PBL exhibition nights. She also enjoyed the fifth-grade music program. The Dinner with Santa sponsored by the Climber Club was very nice. She said it is great to see everything going on in the schools and wished everyone a great holiday season.

Mr. Engle wished everyone a safe and happy holiday and reminded people to be extra careful with bad weather. He hoped everyone could enjoy the holiday and their time off.

Mr. Thomas agreed with the other Board members' comments. He said he was envious of those who are retiring. He said he always enjoys the programs and thanked the other Board members for attending. He wished everyone a Merry Christmas and a Happy New Year. He said our district does a wonderful job and he appreciates everything the staff and administration does. He said it is his goal to continue to become more educated and be a better board member. He said we have two knowledgeable people who support the Board and answer questions. He said he wants to be positive. He gets tired of hearing the negative comments. We need to find ways to come together and help children.

Mr. Thiel said there had been several exhibition nights and he enjoyed attending and interacting with students. He said he appreciates the extra work put in by the staff involved in the exhibition nights. He has heard good feedback from parents and staff. He also mentioned the music programs and that it was good to see the kids performing. The Dinner with Santa was a nice event and he was appreciative of the many staff members who volunteered to help. The National Honor Society also helped and he heard many comments of how helpful the students were at the event. He also wished everyone a happy holiday.

(Motion #1219.09) EXECUTIVE SESSION – It was moved by Mr. Arter and seconded by Ms. Paul to enter into executive session to consider the purchase of property for public purposes, under ORC 121.22.

Roll Call: Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye.
Motion carried.

The Board entered into executive session at 6:46 p.m.

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The President reconvened the open meeting at 7:44 p.m., noting all members were still present.

(Motion #1219.10) EXECUTIVE SESSION – It was moved by Mr. Engle and seconded by Ms. Paul to enter into executive session to consider the investigation of charges and/or complaints against a public employee or public official, under ORC 121.22.

Roll Call: Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye.
Motion carried.

The Board entered into executive session at 7:46 p.m.

The President reconvened the open meeting at 7:52 p.m., noting all members were still present.

(Motion #1219.11) EXECUTIVE SESSION – It was moved by Ms. Finch and seconded by Mr. Engle to enter into executive session to consider the employment and/or compensation of a public employee, under ORC 121.22.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye.
Motion carried.

The Board entered into executive session at 7:53 p.m.

The President reconvened the open meeting at 8:32 p.m., noting all members were still present.

(Motion #1219.12) ADJOURNMENT - Being no further business to discuss, it was moved by Mr. Arter and seconded by Ms. Finch to adjourn the meeting.

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye.
Motion carried.

The President declared the meeting adjourned at 8:33 p.m.

President

Treasurer