

TUESDAY, AUGUST 20,

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Approved September 17, 2019

The Urbana City School Board of Education met for a regular board meeting Tuesday, August 20, 2019, at 711 Wood Street, Urbana, Ohio. President Darrell Thomas called the meeting to order at 6:00 p.m.

Roll call: Mr. Arter, present; Mr. Engle, present; Ms. Finch, present; Ms. Paul, absent; Mr. Thomas, present.

Four members present.

(Motion #0819.04) APPROVAL OF AGENDA

It was moved by Mr. Arter and seconded by Ms. Finch to approve the amended agenda as presented.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Mr. Thomas, aye. Motion carried.

RECOGNITIONS, PRESENTATIONS, & BOARD COMMENDATIONS

Mike Puhalla, transportation director for Urbana City Schools, presented an overview of the bus routing system for this school year. Although the elementary buildings were consolidated last year, most of the routing was still based on the previous system and there was a great deal of crisscrossing and overlapping amongst the buses. After going through the Transfinder class, Mike rebuilt all of the routes in the district from scratch. The overlapping was eliminated and we are now able to see the number of students being transported by grade level. By eliminating the overlap and streamlining the routes, Mike is predicting a cost-savings in both employee time and fuel. He is predicting the more efficient routing will result in a reduction of miles driven of 10,300 this school year. Mr. Thiel added that one of the challenges at the elementary had been the double routing between town and country routes. This year we were able to reduce the number of double routes from eight to four. Mike said we are able to get students home earlier with the new routes. Mr. Thiel said the Transfinder system was purchased about a year and a half ago and it has taken some time to fully learn the system and use it in the most efficient way. He said we will continue to see efficiencies as we get up to date and accurate route sheets. Mr. Arter said it sounds like some updating needed to be done and that the system can update routes fairly easily. Mike said we also split some stops to reduce the number of students getting on and off the bus at one stop. Mr. Arter asked if it were possible to have the software design stops to pick up on specific sides of the street. Mike said it is possible, but it does reduce the efficiency of the routes.

Mr. Thomas read the Good News.

Sadie Steffan, Urbana Junior High American History Teacher, attended the George Washington Teacher Institute summer residential program. Sadie completed 39.5 hours of rigorous training during the institute.

Urbana FFA received the Agricultural and Rural Community Outreach Program Grant. These funds will go toward growing hydroponic lettuce on-site for students in grades 9 - 12 to enjoy a free salad bar one day a month November through February. The Green for the Good grant will provide \$2,750 for the program.

Both of the new buildings in the district have received LEED Silver Certification. Additionally, \$40,337 in energy rebates was received through the project through DP&L and Columbia Gas for the energy efficient systems that were installed in the buildings. These rebates offset some of the costs of implementing these efficiency measures.

Public Participation:

Teresa McCall addressed the board concerning an administrator who had been charged with domestic violence on June 2 and said he was not placed on paid leave and was still employed on July 1. She said he was found guilty of a charge and was charged with a threatening behavior. She said her daughter was not found guilty of anything and an arbiter sided with her to not proceed with termination. She said this is discrimination of a female over forty years of age. She provided the board with a packet of information she had compiled from readily available public information.

Cassandra Dietrich addressed the board concerning a bus stop. She said she is the parent of two children in the district and she and her husband are both alumni of the district. She said she sent an email earlier in the day to all board members. She said she received bus tags at the open house and the

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stop for her children was set at the intersection of Route 29 and Pullins Woods. She said she questioned this spot as she felt it is not a safe spot for her children to wait for the bus. She said the road is narrow with no shoulder and there is no designated safe spot at the intersection. She asked the board to please reconsider this stop.

Cheryl Bader also addressed the board concerning bus stops. She said she is a former bus driver and does not feel the bus stop at Route 29 and Pullins Woods is a safe place to stand and wait for a bus. She also said Pullins Woods is not a safe road for the children to walk up and down. Google maps and pictures were given to the board showing the area. She asked the board to reconsider and put a stop back in the Pullins Woods development instead of at the entrance.

Cathy Landolfo addressed the board concerning the new cell phone policy. She believes people should be able to decide what is good for them and make the decision as to whether they think their students should be able to carry the cell phones with them during the school day. As children get older, they need be able to be more independent and make their own choices. Not allowing the older children to have their phones during the day presents several problems, in her opinion. She said if they are left in lockers the phones could be damaged or stolen; or the students might forget them and have to go back to the school after hours to try to retrieve. If they are left in cars, the phones could be stolen. She believes phones should be allowed for students in grades 7 – 12 and there should be designated areas for use. Younger children should be able to have cheaper phones. There should be a consideration for different ages and responsibility levels.

(Motion #0819.05) APPROVAL OF MINUTES

It was moved by Mr. Engle and seconded by Mr. Arter to approve the minutes of the following meetings:

June 18, 2019	Regular Meeting
July 9, 2019	Special Meeting
July 29, 2019	Special Meeting
August 7, 2019	Special Meeting

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Mr. Thomas, aye; Mr. Arter, aye. Motion carried.

(Motion #0819.06) TREASURER'S REPORT

It was moved by Mr. Arter and seconded by Mr. Engle to accept the Treasurer's Report as follows:

- A. Approve monthly reports
- B. Update on budget bill
- C. Accept FY 2018 Audit
- D. Approve the depletion of the following textbooks no longer needed for public use:
 - Houghton Mifflin Harcourt, *Science Fusion*, ISBN 9780547588759, copyright 2012, 42 copies
 - Houghton Mifflin Harcourt, *Science Fusion*, ISBN 9780547746531, copyright 2012, 110 copies
 - Houghton Mifflin Harcourt, *Science Fusion*, ISBN 9780547367941, copyright 2012, 110 copies
 - Houghton Mifflin Harcourt, *Science Fusion*, ISBN 9780547588711, copyright 2012, 126 copies
 - Houghton Mifflin Harcourt, *Science Fusion*, ISBN 9780547588742, copyright 2012, 113 copies
 - Houghton Mifflin Harcourt, *Science*, copyright 2007, 29 copies
 - Pearson, *Interactive Science*, ISBN 9781323208021, copyright 2017, 4 copies
 - Great Source/Houghton Mifflin, *Write Source*, copyright 2006, 71 copies.
 - Glencoe, *Physical Science with Earth Science*, ISBN 9780078945823, copyright 2012, 172 copies
 - Holt, *Physical Science*, ISBN 9780030672132, copyright 2013, 44 copies
 - Pearson, *Biology*, ISBN 9780133669510, copyright 2010, 159 copies
 - Pearson, *Miller & Levine Biology*, ISBN 9780133669510, copyright 2010, 38 copies
 - Holt, Rinehart, & Winston, *Modern Biology*, ISBN 0030651786, copyright 2006, 53 copies
 - Brooks/Cole, Cengage, *Miller & Spoolman Environmental Science*, ISBN 9780538737142, copyright 2010, 67 copies
 - Holt, Rinehart, & Winston, *Chemistry*, ISBN 0030391075, copyright 2006, 76 copies

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- Holt, Rinehart, & Winston, *Modern Physics*, ISBN 0030743176, copyright 1992, 11 copies
 - McGraw, *Weather and Climate*, copyright 2012, 73 copies
 - McGraw, *Energy and Matter*, copyright 2012, 89 copies
 - McGraw, *Interactions of Life*, copyright 2012, 75 copies
 - McGraw, *Exploring the Universe*, copyright 2012, 75 copies
- E. Approve the following donations:
- To Urbana High School Volleyball, from Champaign Co. Cruisers and Kona Ice, a total of \$485.25
 - To Urbana High School French Club, from Kroger Rewards, \$104.72
 - To Urbana Athletic Department, from the Paul Family, \$50.
 - To Urbana Junior High, from Honda, \$300
 - To Urbana Elementary, from Lifetouch, \$1,453.92

Mandy reviewed the fiscal year end 2019 financial statements and the July financial statements, noting the new eFinanceplus software had been fully implemented. The fiscal year 2018 audit was released. One report level comment required the implementation of a corrective action plan with the Ohio Department of Education. That plan has been submitted to and approved by ODE. The new student wellness and success funds that will be available with the new budget may be spent on several items, most centering around student mental health and wellness. The district will be required to submit an annual report on how these funds were expended. We are looking at the addition of a behavioral specialist through the ESC.

Roll Call: Ms. Finch, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye. Motion carried.

REPORTS OF THE SUPERINTENDENT

- A. School Facilities Update: Construction work is ongoing with the repair of the Castle building. It is estimated there are about six more weeks of work to complete the restoration. We hope to get paving done before the asphalt plants are closed. This will allow for an additional two rows of parking. Most of the paving and signage has been completed. The punch list work at the PK8 is still continuing. Landscaping still needs to be completed. Due to the wet spring, we are waiting until the September window for planting. Additional lockers have been ordered for the high school. The custom color took a bit longer for delivery. Those are scheduled to be installed this week. Mr. Thomas asked about the Rotary tree donation. Mr. Thiel said the plan is for fall planting. He said he believes the Rotary is working with Spriggs Landscaping.

Mr. Arter asked what happens now if something goes wrong with the buildings. Mr. Thiel said we are now responsible for the majority of the repairs. Gilbane is still available for questions and concerns and still has a responsibility to the project.

(Motion #0819.07) APPROVE SUPERINTENDENT'S RECOMMENDATIONS

Consent Agenda – All matters listed under the Consent Agenda (contingent upon meeting all local/state/federal laws/guidelines) are considered by the Board of Education to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent of Schools will briefly discuss each item in the consent agenda before they are actively acted upon. However, a board member, staff member, or the public may request that specific items shall be discussed and/or removed from the consent agenda. The Superintendent and administrative staff recommend approval of all consent agenda items.

It was moved by Mr. Arter and seconded by Ms. Finch to approve the Superintendent's recommendations as follows:

A. Personnel

All employment contracts are contingent upon certification by the state and the availability/continuation at current levels of any local/state/ and/or federal funding which directly supports the position to which the employee has been assigned. If such funding loss occurs, the employee agrees to waive his/her rights to any employment.

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1. The Superintendent recommends the approval of the following substitute teachers for the 2019 - 2020 school year:

Clinton Buffington	Tracy Franklin	Peggy Harper
Debra Kress	Jason Randolph	
2. The Superintendent recommends the approval of the following substitute nurses for the 2019 - 2020 school year:

Lynn Diloreto	Ashley Hill	Anita King
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3. The Superintendent recommends the approval of Sharon Ridder as a substitute secretary for the 2019 - 2020 school year.
4. The Superintendent recommends the approval of Jody Rooney as Payroll Coordinator, effective August 21, 2019; 250 days per year.
5. The Superintendent recommends the approval of Joyce Fogan as a bus driver for the 2019 - 2020 school year.
6. The Superintendent recommends the approval of Leah Short as an associate for the 2019 - 2020 school year.
7. The Superintendent recommends the approval of the following athletic department volunteers for the 2019 - 2020 school year:

Mike Tobias	Junior High Football
Dan Cox	Junior High Football
Justin Cain	Junior High Football
Jennifer Entsminger	Girls Tennis
Michael Grim	Girls Soccer
Mychal Cox	High School Football
Gunnar Lanning	High School Football
Rod Wilson	High School Football
8. The Superintendent recommends the approval of the following substitute associates for the 2019 - 2020 school year:

Alice Huelsman	Kendra McClung	Brooke Perry
Ralyn Snyder	Barbara Wonn	Catherine Weinert
9. The Superintendent recommends the approval of the following substitute para-professionals for the 2019 - 2020 school year:

Kendra McClung	Catherine Weinert	Justin Henry
Michele Williams		
10. The Superintendent recommends the approval of the following substitute bus aides for the 2019 - 2020 school year:

Martha Moody	Marian Baumgardner	John Easterday
Lori Black	Erica Harris	Christopher Combs
Michele Williams		
11. The Superintendent recommends the approval of the following substitute bus drivers for the 2019 - 2020 school year:

Stephan Sullivan	Christopher Combs	Bonnie Fansler
Brenda Mitchell	Josh Randolph	Terra Adams
12. The Superintendent recommends the approval of Juliet Balmer as a volunteer at the junior high for the 2019 - 2020 school year.

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13. The Superintendent recommends the approval of the following volunteers at the high school for the 2019 - 2020 school year:

Jeanie Denkwalter

Lynn Diloroto

14. The Superintendent recommends the approval of Jason Randolph as a para-professional for the 2019 - 2020 school year.
15. The Superintendent recommends the approval of the resignation of Christopher Combs, bus aide, effective immediately.

Roll Call: Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye. Motion carried.

BOARD COMMITTEE REPORTS

Career-Technical Center/Activities – Fall sports are picking up. The girls soccer team won in their home opener. The first football game is next week. Mr. Thomas said that all of the bond issues at Ohio Hi-Point have been taken care of and they are moving forward with construction.

Curriculum/Technology – There has been a great deal of professional development over the last couple of weeks covering everything from supporting teachers and students and their social and emotional needs, instructional strategy training, literacy collaborative training, and content days with science teachers aligning to the textbook adoption. Music teachers were able to work together collaboratively, as were the art teachers and counselors. This year's adoption will be English Language Arts.

Community Advisory – Ms. Finch and Mr. Engle are looking to set up a question night sometime in September.

Legislative/Policy – The budget bill was passed in July. There is a funding guarantee for fiscal years 20 and 21. \$675 million is designated as student wellness and success funds. There is a new system for high school graduation requirements beginning with the class of 2023. \$20 million will be provided for school buses in year two of the budget. Restrictions have been placed on expulsion and suspensions in grades K-3. Those days are to be reduced by 25% this year based on the data from last year.

(Motion #0819.08) NEW BUSINESS - It was moved by Mr. Engle and seconded by Mr. Arter to consider the approval of the resolution to participate in the Meta Solutions bus bidding program for the 2019 – 2020 school year.

Mr. Engle asked if we need new buses. We currently have twenty-one buses, with five being spares. Two have over 200,000 miles. The funds for new buses under the budget are not available until next year. Mr. Thiel said we purchased two used buses last year as a short-term fix. We will definitely take advantage of the funds when they become available. We are in need of another handicap lift bus. Mr. Engle asked if the number of handicapped students we are transporting had been reduced with the new buildings. Mike said it is the same as last year and is somewhat dependent on what units the students are assigned to by the ESC. This will vary year to year based on student grade levels.

Mandy pointed out that this resolution did not obligate the district to purchase buses, but allowed for us to participate in the consortium bid process.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Mr. Thomas, aye. Motion carried.

(Motion #0819.09) NEW BUSINESS - It was moved by Mr. Arter and seconded by Ms. Finch to appoint Mr. Thomas as the delegate to capital conference and Ms. Finch as the alternate.

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Mr. Thomas, aye; Mr. Arter, aye. Motion carried.

(Motion #0819.10) NEW BUSINESS - It was moved by Mr. Arter and seconded by Mr. Engle to approve the resolution to waive career-technical training for students in grades seven and eight for the 2019 – 2020 school year.

Mr. Thiel explained this was an annual resolution. We offer career-technical training at grades seven and eight under the CBI umbrella, but it is not fully available to all students based upon schedule

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demands. Career-based programming, such as marketing and ag, has to be done by Ohio Hi-Point. Mr. Thomas asked how many we currently offer. The CBI pieces are available to both junior high and high school students. A list will be compiled of all pieces. Some of our limitations are due to classroom space; others are due to scheduling conflicts. Ms. Finch asked how the Clark State program coincided with this. Mr. Thiel said that program has a new coordinator and will be in the spring this year.

Roll Call: Ms. Finch, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye. Motion carried.

(Motion #0819.11) NEW BUSINESS - It was moved by Mr. Arter and seconded by Ms. Finch to approve the memorandum of understanding with OAPSE concerning health insurance rates.

Mr. Arter asked if the basis of the MOU was to keep the rates from going up. Mr. Thiel said we have been self-funded for over twenty-five years and health care costs are continuing to increase. The health care committee has looked at how to address costs and made several changes and now we are moving forward with joining a consortium for health insurance. We had a twenty-five percent increase last year and would have had to implement a similar or higher increase this year. The consortium options were discussed with UACT and OAPSE and we met with the Stark County Consortium. Joining a consortium expands our base of liability with a larger pool of members to spread the risk. Under the OAPSE contract, members pay based on the number of hours worked per week. Bus route times have decreased resulting in insurance premium increases for some staff members. The September rates will still be under the current insurance plan, but will be reduced with the move to Stark County. This allows OASPE staff rates to hold at last year's share percentage and those staff members will see a smaller impact in October when new rates are implemented. Premiums for the vast majority of staff should decrease. Mr. Arter asked if this had union approval. Mr. Thiel said there had been joint discussions with OAPSE and their field rep.

Roll Call: Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, Ms. Finch, aye. Motion carried.

BOARD COMMENTS

Mr. Arter said he was intrigued by the House structure set up at the junior high this year. Jason Shultz said he hopes the structure will make the students more accountable to themselves. He said this was Mrs. Lamb's idea to divide all three grades into four houses. There are about 115 kids per house. They were all named after one-room schoolhouses in Champaign County. All subjects are covered in each house and they will also work on soft skills and intervention. Mr. Arter said he thinks this is one of the most wonderful times of the year with the start of a new school year.

Ms. Finch said this is an exciting time of year and said she likes seeing most of the kids so happy. She wished everyone the best.

Mr. Engle said everyone had a nice time at the lunch with the new teachers. He wished everyone a great year and said it is always exciting this time of year.

Mr. Thomas welcomed everyone back and said he hoped everyone had a great summer. He welcomed the new staff. He said he was able to attend the soccer game last night complete with the lightning delays. He thanked the board members for their hard work, including the extra meetings and events and noted they planned again this year to welcome the students on the first day. He congratulated Sadie Steffan on her professional development work over the summer. He also commended Mr. Shultz for the plan for the House structure this year and said it is important to get those soft skills. He said he hoped everyone had a great year.

Mr. Thiel said convocation was scheduled for the next day at the PK8 building with a breakfast at 7:30 and the convocation in the junior high gym at 8:00. We will also be holding service recognition during the meeting. The first day of school is on Thursday. A freshman parent meeting was held last night and Mrs. Mays and Mr. Sever did a nice job going over the new graduation requirements with the parents.

(Motion #0819.12) EXECUTIVE SESSION – It was moved by Mr. Engle and seconded by Mr. Arter to enter into executive session to consider the employment of a public employee, under ORC 121.22.

Roll Call: Mr. Arter, aye; Mr. Engle, Ms. Finch, aye; Mr. Thomas, aye. Motion carried.

The Board entered into executive session at 7:38 pm.

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The President reconvened the open meeting at 8:40 pm, noting all members were still present.

(Motion #0819.13) ADJOURNMENT - Being no further business to discuss, it was moved by Mr. Engle and seconded by Mr. Arter to adjourn the meeting.

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Mr. Thomas, aye; Mr. Arter, aye. Motion carried.

The President declared the meeting adjourned at 8:41 p.m.

President

Treasurer