

MONDAY, JANUARY 13,

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Approved February 18, 2020

The 2021 Tax Budget Hearing was held immediately prior to the organizational meeting.

The Urbana City School Board of Education met for its annual organizational meeting on Monday, January 13, 2020, at Urbana City Schools Central Office, 711 Wood Street, Urbana, Ohio. President Pro-Tem Darrell Thomas called the meeting to order at 5:30 p.m.

Roll call: Mr. Arter, present; Mr. Engle, present; Ms. Finch, present; Ms. Paul, present; Mr. Thomas, present. Five members present.

Mr. Thomas requested all stand and recite the Pledge of Allegiance.

Newly elected Board Members Jan Engle and Sarah Finch were sworn into office.

Mr. Thomas served as president pro-tem for the election of officers.

(Motion #0120.01) ELECTION OF PRESIDENT

Mr. Thomas requested nominations for the office of President.

Ms. Paul nominated Darrell Thomas as President of the Urbana City School Board for 2020. Ms. Finch seconded the nomination.

No other nominations were made.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, abstain. Motion carried.

(Motion #0120.02) ELECTION OF VICE-PRESIDENT

Mr. Thomas requested nominations for the office of Vice-President.

Mr. Engle nominated Amy Paul as Vice-President of the Urbana City School Board for 2020. Ms. Finch seconded the nomination.

No other nominations were made.

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, abstain; Mr. Thomas, aye; Mr. Arter, aye. Motion carried.

The Treasurer administered the Oath of Office to Mr. Thomas and Ms. Paul. Mr. Thomas presided over the remainder of the meeting.

(Motion #0120.03) APPROVE MEETING DATES AND TIMES

It was moved by Ms. Paul and seconded by Mr. Arter to approve to schedule all regular meetings for the third Tuesday of each month at 6:00 p.m. with the exception of July. Special meetings will be called as needed.

Roll Call: Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye. Motion carried.

(Motion #0120.04) ESTABLISH BOARD SERVICE FUND

It was moved by Ms. Paul and seconded by Mr. Arter to set the board service fund at \$10,000 for 2020.

Roll Call: Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye. Motion carried.

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(Motion #0129.05) ADOPT STANDARD AUTHORIZATIONS FOR 2020

It was moved by Mr. Arter and seconded by Ms. Finch to approve the list of standard authorizations for 2020:

- a) Authorize the Superintendent and Treasurer to approve modifications to the appropriations within the total budget contingent upon Board approval.
- b) Advance of tax settlements – authorize the Treasurer to secure advances from the auditor when funds are available and payable to the school.
- c) Investments – authorize the treasurer to invest per board policy.
- d) Appoint purchasing agents – authorize the director of business services or the Superintendent to serve as the purchasing agents for the Urbana City School District.
- e) Professional meetings release time – authorize the Superintendent/Designees to release from regular duties and approve the sending of certificated and classified staff to professional meetings or other designated situations.
- f) Payment of bills – in accordance with Section 3313.18 of the Ohio Revised Code, the Treasurer of the Board of Education Urbana City Schools, Champaign County, Ohio is hereby authorized to pay, without prior Board approval, warrants issued for payment of any claim from school funds, if the expenditure for which such warrants issued is provided for in the annual appropriations and approved by the proper administrative authorities.
- g) The Treasurer shall be appointed as the official parliamentarian, using “Robert’s Rules of Order.”
- h) Authorization granted to the Superintendent or his designee to make application and be the authorized representative for all special and federal projects as it concerns the Urbana City School District during 2020.
- i) Authorization granted to the Superintendent or his designee to authorize all extracurricular in state field trips and to issue bus permits for the same during 2020.
- j) Authorize the Treasurer and/or Superintendent to attend professional meetings being reimbursed for any expenses incurred as necessary for the execution of their positions.
- k) Authorization to designate the *Urbana Daily Citizen* as the official newspaper for the Urbana City School District during 2020.
- l) Authorization to designate the Superintendent or his designee to act for the Board of Education in all areas dealing with student activity accounts, including approval of changes in statement of purpose.
- m) Authority granted to permit the Superintendent to employ personnel contingent upon Board action.
- n) Authorization to maintain membership with the Ohio School Board Association and the National School Board Association during 2020.
- o) Authorize the Treasurer as the designee for public records training during

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- p) Authorize the Treasurer as the designee for the City of Urbana Tax Incentive Review Council for 2020.
- q) Designate Superintendent Charles Thiel, Attorney G. Frederick Compton, and Attorney Leighann K. Fink to hear suspension appeals, pursuant to ORC 3313.66.

Roll Call: Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye. Motion carried.

(Motion #0120.06) APPROVE LEGAL COUNSEL FOR 2020

It was moved by Ms. Paul and seconded by Mr. Arter to approve Bricker & Eckler; Dinsmore, Shohl, LLP; Squire, Patton, Boggs; and Roetzel & Andress as legal firms for 2020.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye. Motion carried.

ESTABLISH BOARD COMMITTEES FOR 2020

Board members each chose two committees on which to serve:

Finance/Facility Committee:	Mr. Arter and Ms. Finch
Curriculum/Technology Committee:	Mr. Arter and Ms. Paul
Legislative/Policy Committee:	Mr. Thomas and Ms. Paul
Community Advisory Committee:	Mr. Engle and Ms. Finch
Hi-Point Career & Technical Center/ Activities Committee:	Mr. Thomas and Mr. Engle

Mr. Thomas agreed to serve as the Legislative Liaison; Mr. Arter agreed to serve as the Student Achievement Liaison; and Ms. Finch agreed to serve as the Urban School District Advisory Network Liaison.

(Motion #0120.07) ADJOURNMENT

Having no further business to discuss, it was moved by Mr. Engle and seconded by Ms. Finch to adjourn.

Roll call: Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye. Motion carried.

The President declared the meeting adjourned at 5:44 p.m.

President

Treasurer