

TUESDAY, FEBRUARY 18,

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Approved March 17, 2020

The Urbana City School Board of Education met for a regular board meeting Tuesday, February 18, 2020, at 711 Wood Street, Urbana, Ohio. President Darrell Thomas called the meeting to order at 6:00 p.m.

Roll call: Mr. Arter, present; Mr. Engle, present; Ms. Finch, present; Ms. Paul, present; Mr. Thomas, present.

Five members present.

(Motion #0220.01) APPROVAL OF AGENDA

It was moved by Mr. Arter and seconded by Ms. Finch to approve the amended agenda as presented.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye. Motion carried.

RECOGNITIONS, PRESENTATIONS, & BOARD COMMENDATIONS

Students of the Month:

Elementary:	Penelope Morris Ashton Hecker Alexis Lott Brandon Nichols Kayla Golden
Junior High:	Toll Run – Vincent Lightle Mohawk – Summer Bixler Gutridge – Drake Dixon Five Points – Rylie Daniels
High School:	Rachael DuLaney Quentin Hughes

Washington DC Experience: Kevin Bowdle and Sadie Steffan gave a presentation on the Washington DC Trip experience. Mr. Bowdle has been able to go on the trip ten times and Ms. Steffan has gone on nine trips. Our group gets to go for an entire week. As part of the experience, students are able to visit the Flight 93 Memorial in Shanksville, Pennsylvania. The Board was shown a slideshow of all of the historical venues the group is able to see including Arlington National Cemetery, the Tomb of the Unknown Soldier, several museums, and the National Cathedral, among many other sites. On the return trip, the students make a stop at Gettysburg. The trip is an excellent opportunity to link National History Day projects for many students. Ms. Steffan also told the Board about the professional development she was able to attend last summer at the George Washington Teacher Institute. It was a week-long immersion program and she gave examples and provided an activity to show some of what she had learned and been able to bring back to her students.

Justin Weller/Urbana Youth Center: Justin Weller, Cassie Cress, and Theresa Beverly presented to the Board on the possibility of conducting a feasibility study on the Castle building. It has been identified as a possible site for a youth center. The Urbana Youth Center would be a project of The Grandworks Foundation. The initial program objectives would be to provide a safe space outside of home and school for tutoring, mentoring, and supervised free time. A similar program is in place in Springfield at the former South High School location. The group has reached out to various entities in the area including Urbana University, the YMCA, various faith-based organizations and the Fire and Police departments. The request at this time is be allowed access to the Castle to conduct a feasibility study on potential use, at no cost to the district. Mr. Thomas said he greatly appreciated the efforts to better the community. Mr. Arter asked who would be in charge of the project. Grandworks would be the umbrella if the program is financially feasible. The Castle is a good location and a lease agreement with the schools would need to be put into place. The Board referred the matter to the Finance and Facilities Committee. A meeting will be scheduled.

Public Participation: Jennifer Bennett addressed the Board concerning the guidelines for prom as listed in the student handbook. She would like the Board to consider allowing sophomores and freshmen the opportunity to attend prom. The current guidelines allow currently enrolled juniors, seniors, and guests of currently enrolled juniors and seniors who have graduated and are under the age

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of twenty-one to attend. She said she had researched nine other districts and none of them have the stipulation that freshmen and sophomores cannot attend prom. She does not understand why Urbana has this rule. Mr. Thiel noted this has been a tradition in our school district for some time. The question has come up in the past and been asked of the junior class. The answer has been to leave the guidelines as they are. Mr. Thiel noted there used to be no upper limit on the age. Many different districts have different rules and traditions. The junior class is already in the planning and organizing process for this year and he does not see this changing for this year's prom events.

(Motion #0220.02) APPROVAL OF MINUTES

It was moved by Mr. Arter and seconded by Ms. Paul to approve the minutes of the organizational meeting of January 13, 2020, and the regular meeting of January 13, 2020.

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye. Motion carried.

(Motion #0220.03) TREASURER'S REPORT

It was moved by Mr. Engle and seconded by Ms. Paul to accept the Treasurer's Report as follows:

- A. Approve monthly reports
- B. Approve the following donations:
 - To Urbana High School Academic Banquet, from Skelley Lumber, Perpetual Federal Savings Bank, Peoples Savings Bank, Johnson Welded Products, Mr. & Mrs. Thomas Shockey, Mr. & Mrs. Robert Huelsman, Mr. & Mrs. Darrell Thomas, and Mr. & Mrs. Bill Grafflin; a total of \$625.
 - To Urbana Elementary, via Donorschoose.org, materials valued at \$227.
- C. Approve resolution accepting amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor.

Mandy reviewed the month end financial statements and noted the tax settlement payment would occur in late February or early March. She also reviewed the bonds status and noted that after discussion with Fifth-Third Securities, it did not make sense to consider a refunding or refinancing of the bonds at this time.

Roll Call: Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye. Motion carried.

REPORTS OF THE SUPERINTENDENT

- A. School Facilities Update: We continue to work on getting pricing on landscaping at the high school to be able to use the rebate from the construction manager. We are also working on information concerning mowing at the new sites. Mr. Thiel and Mandy recently attended the CEP Housing Study meeting. The study was done on a county-wide basis. The Legacy Place project involving North and South was a key component in the study conclusions due to the additional housing it will provide in the community. Flaherty and Collins is still working on their due diligence concerning the finalization of the sale of North and South. They are very happy with the condition of the buildings and we are still tracking for a closing near the beginning of April

(Motion #0220.04) APPROVE SUPERINTENDENT'S RECOMMENDATIONS

Consent Agenda – All matters listed under the Consent Agenda (contingent upon meeting all local/state/federal laws/guidelines) are considered by the Board of Education to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent of Schools will briefly discuss each item in the consent agenda before they are actively acted upon. However, a board member, staff member, or the public may request that specific items shall be discussed and/or removed from the consent agenda. The Superintendent and administrative staff recommend approval of all consent agenda items.

It was moved by Ms. Finch and seconded by Mr. Arter to approve the Superintendent's recommendations as follows:

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A. Personnel

All employment contracts are contingent upon certification by the state and the availability/continuation at current levels of any local/state/ and/or federal funding which directly supports the position to which the employee has been assigned. If such funding loss occurs, the employee agrees to waive his/her rights to any employment.

1. The Superintendent recommends the approval of the following resignations:

Michael Mays	Substitute Teacher	effective end of day January 16, 2020
Brandi Pavlansky	Head JH Volleyball Coach	effective immediately
Kathleen Lynn	Bus Aide	effective end of day January 17, 2020
Martha Moody	Associate	effective end of day February 14, 2020
Lance Jackson	Asst HS Boys Track Coach	effective immediately

2. The Superintendent recommends the approval of Mary Fullmer as a substitute nurse for the 2019 - 2020 school year.

3. The Superintendent recommends the approval of Marian Baumgardner as a bus aide for the 2019 - 2020 school year, effective February 21, 2020.

4. The Superintendent recommends the approval of the following substitute employees for the 2019 - 2020 school year

Chrystal Ramey	Substitute Bus Aide
Chrystal Ramey	Substitute Associate
Brooklyn Hilt	Substitute Secretary
Jennifer Ricketts	Substitute Para-Professional

5. The Superintendent recommends the approval of Michael Mays as a substitute teacher for the 2019 - 2020 school year, effective January 30, 2020.

6. The Superintendent recommends the approval of the following athletic department volunteers for the 2019 - 2020 school year:

Rod Wilson	Baseball
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7. The Superintendent recommends the approval of Kylee Menchhofer as a home instructor for the 2019 - 2020 school year.

8. The Superintendent recommends the approval of Cory Maycock as an intra-sub at the junior high for the 2019 - 2020 school year.

9. The Superintendent recommends the approval of the following site managers for the 2019 - 2020 school year:

Tony Kitchen	Richard Stevens	Ryan Pine
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B. Travel

1. The Superintendent recommends the approval of the Urbana High School Wrestling Team to the District Wrestling Tournament, Wilmington, OH, March 5 - 7, 2020; pending approval of all travel arrangements.

2. The Superintendent recommends the approval of the Urbana High School Wrestling Team to the State Wrestling Tournament, Columbus, OH, March 12 - 15, 2020; pending approval of all travel arrangements.

3. The Superintendent recommends the approval of the Urbana High School Cheer Team to Ohio Northern Cheer Camp, Ada, OH, July 24 - 27, 2020; pending approval of all travel arrangements.

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4. The Superintendent recommends the approval of Urbana High School FFA to National Convention, Indianapolis, IN, October 28 - 31, 2020; pending approval of travel arrangements.

Roll Call: Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye. Motion carried.

BOARD COMMITTEE REPORTS

Career-Technical Center/Activities – Ohio Hi-Point is working on a layout of their expansion and conducting timing studies for scheduling. The All-Boards Banquet will be held March 25.

Curriculum/Technology – K-5 is using Literacy Collaborative with Emily Ginn and Diane Deitrick as Literacy Coaches. Grades 6 – 8 are looking at Literacy Collaborative and a Readers and Writers Workshop model. The high school is also looking at Readers and Writers Workshop and other textbook options. The ELA adoption is up this year, but we are looking at the possibility of holding off and considering all options before proceeding with the full adoption. There is a list of approved novels divided by grade level that is used in ELA instruction.

Legislative/Policy – Changes were made to Senate Bill 89. The Senate is expected to concur with the House changes. It addresses the issue of EdChoice vouchers and increases the poverty level. It also dissolves the academic distress commissions. Testimony is still being accepted. The amended bill was put through overnight. Private schools are pushing hard to keep the bill as is.

(Motion #0220.05) NEW BUSINESS: It was moved by Mr. Engle and seconded by Ms. Finch to accept the 2019 Evaluation of the Superintendent.

Roll Call: Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye. Motion carried.

(Motion #0220.06) NEW BUSINESS: It was moved by Ms. Paul and seconded by Mr. Arter to approve the following leave without pay request:

Julie Webb

January 3, 2020

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye. Motion carried.

NEW BUSINESS – Ms. Paul requested that discussion be held concerning the city's request for assistance with the cost associated with the installation of a protected turn lane on 68 at the PK8 building. Mr. Arter asked if they were looking to modify the traffic light. Mr. Thiel said the city would like to modify the traffic light to allow for a protected turn lane for left turns into the PK8 building for southbound traffic. Mr. Arter asked if this was a safety issue. Mr. Thiel said he is not sure that it is a safety issue. The initial traffic study did not indicate the need for a protected turn lane. Another study was conducted after the opening of the facility. There is twice as much traffic as was predicted in the initial study. The recommendation from the second study was to put a protected turn lane in, which would require the stacking of cars before the left turn arrow is triggered.

Ms. Paul said the projected cost was \$10,000 and the city was asking the district to fund fifty percent of the cost.

Mr. Thiel said he had communicated with Kim Magovac, our project manager for the OFCC project, regarding the issue. We purchased the light and paid for the widening of the road with the site safety allowance. All improvements became the property of the city to maintain and manage. Mr. Arter commented that it would be a good faith gesture on our part to fund half of the modification; not a mandatory expense on our part. Mr. Thiel commented that once the improvements were accepted by the city, we no longer had the responsibility to maintain them. We also would need to confirm that we would legally be allowed to spend public dollars on an expenditure of this nature. Mr. Arter said he felt it was somewhat of an odd request. Ms. Paul said we turned it over and it belongs to the city. Mr. Thiel said it may allow traffic to flow better, but it is not a primary safety issue. The turn would only be triggered during arrival and dismissal time periods when traffic became stacked. The city is going to move forward with requests for bids. Mr. Engle said we have already improved the sewer lines and the light and he is not in favor of contributing additional dollars. Mr. Thomas said he likes the idea of a turn arrow, but agreed the request seemed odd.

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BOARD COMMENTS

Mr. Arter noted that Tony Kachele had passed away recently. He had retired from our district.

Ms. Paul said it was great to hear about the National History Day winners. The freshmen boys' basketball team won the CBC tournament over the weekend. She noted she was not able to attend the funeral yesterday. Our community has suffered a couple of really big losses.

Ms. Finch noted she had recently attended the DAR meeting. Students from area school districts submitted papers to the DAR. Jocelyn Holtsberry was the Urbana representative. She noted there had also been youth wrestling and Special Olympics basketball in our facilities this weekend. She and Darrell will be attending the Southwest Region OSBA Spring Conference in March.

Mr. Engle mentioned the freshmen boys' basketball team, noting a good crowd was in attendance to watch. He was impressed with the coaching of Andrew Donahoe and how he pointed things out to the boys. He was really proud of the boys.

Mr. Thomas enjoyed the DC trip presentation. He said it is incredible that our students still get to go on that trip. He also offered congratulations to the freshmen basketball team, saying they played a great game and took out the top seeded team. He said his heart went out to the Logwood, Sherman, and Headlee families. He said he had coached with Aaron and known the family for quite a while. Our community has taken a hit in the last couple of weeks. He noted Aaron's son had played in the freshmen tournament game and played well and his dad would have been proud. He also mentioned the number of students he saw on the honor roll and said it is a testament to our teachers to see so many listed. He said he recently received a phone call from Ron Diver at the Southwest Region OSBA asking him to serve on their executive committee representing Champaign County. Mr. Arter will be honored as a ten-year board meeting at the upcoming conference. Audrey Stevens will be in attendance to present the Warren Stevens award.

Mr. Thiel noted he appreciated the work by Mandy on the possibility of bond refunding and refinancing. He noted we were able to get into the market at a good time. The tournament season is upon us and we have both bowling teams moving on. Cameron Logwood's funeral was held yesterday in our auditorium. Mr. Thiel received an email from an administrator at a neighboring district noting it was nice to be able to use the facility for community events and gatherings and to have the wall to the gym open. Mr. Thiel noted the extra efforts by the staff to set up and tear down the venue on the holiday weekend. A policy review is coming up soon and policies will likely be on the next agenda. An updated teacher evaluation policy is due by July 1. We are working with UACT on a joint OTES committee on things to consider.

(Motion #0220.07) EXECUTIVE SESSION – It was moved by Mr. Arter and seconded by Ms. Paul to enter into executive session to consider the purchase of property for public use, under ORC 121.22.

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye, Mr. Arter, aye.
Motion carried.

The Board entered into executive session at 7:48 p.m.

The President reconvened the open meeting at 8:19 p.m., noting all members were still present.

(Motion #0220.08) EXECUTIVE SESSION – It was moved by Ms. Finch and seconded by Ms. Paul to enter into executive session to consider the investigation of charges and/or complaints against a public employee or public official, under ORC 121.22.

Roll Call: Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye.
Motion carried.

The Board entered into executive session at 8:20 p.m.

The President reconvened the open meeting at 8:29 p.m., noting all members were still present.

(Motion #0220.09) EXECUTIVE SESSION – It was moved by Mr. Engle and seconded by Mr. Arter to enter into executive session to consider the employment and/or compensation of a public employee, under ORC 121.22.

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Roll Call: Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye.
Motion carried.

The Board entered into executive session at 8:30 p.m.

The President reconvened the open meeting at 8:51 p.m., noting all members were still present.

(Motion #0220.10) ADJOURNMENT - Being no further business to discuss, it was moved by Mr. Engle and seconded by Ms. Paul to adjourn the meeting.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye.
Motion carried.

The President declared the meeting adjourned at 8:52 p.m.

President

Treasurer