

URBANA CITY BOARD OF EDUCATION
ORGANIZATIONAL MEETING AGENDA

January 13, 2020

5:30 p.m.

711 Wood Street
Urbana, OH 43078

Call to Order President Pro Tem – Darrell Thomas

Pledge of Allegiance

Roll Call

Oath of Office to newly elected Board Members

Election of Officers ORC 3313.14

0120.01 President

- Nominations do not require seconds
- Members may nominate themselves
- Secret ballots are a violation of the Sunshine Law

0120.02 Vice –President

- Nominations do not require seconds
- Members may nominate themselves
- Secret ballots are a violation of the Sunshine Law

Oath of Office Treasurer to President and Vice-President

- President and Vice-President are now seated and preside over the meeting

Business

0120.03 Approve the schedule for all regular meetings of the Board of Education for the _____ of each month with the exception of July. Meetings will start at _____ p.m. The location of each meeting will be at the Central Office unless announced otherwise.

0120.04 Establish the service fund up to \$10,000.

0120.05 Adopt the following standing authorizations for 2020:

- a. Authorize the Superintendent and Treasurer to approve modifications to the appropriations within the total budget contingent upon Board approval.
- b. Advances of tax settlements – authorize the Treasurer to secure advances from the auditor when funds are available and payable to the school.
- c. Investments – authorize the Treasurer to invest per Board policy.
- d. Appoint purchasing agents – authorize the Director of Business Services or the Superintendent to serve as the purchasing agents for the Urbana City School District.
- e. Professional meetings release time – authorize the Superintendent or his designee to release from regular duties and approve the sending of certified and classified staff to professional meetings or other designated situations.
- f. Payment of bills – in accordance with Section 3313.18 of the Ohio Revised code, the Treasurer of the Board of Education Urbana City Schools, Champaign County, Ohio, is hereby authorized to pay, without prior Board approval, warrants issued for payment of any claim from school funds, if the expenditure for such warrants issued is provided for in the annual appropriations and approved by the proper administrative authorities.

- g. The Treasurer shall be appointed as the official parliamentarian, using “Robert’s Rules of Order.”
- h. Authorization granted to the Superintendent or his designee to make application and be the authorized representative for all special and federal projects as it concerns the Urbana City School district during 2020.
- i. Authorization granted to the Superintendent or his designee to authorize all extracurricular in-state field trips and to issue bus permits the same during 2020.
- j. Authorize the Treasurer and/or Superintendent to attend professional meetings and to be reimbursed for any expenses incurred as necessary for the execution of their positions.
- k. Authorization to designate the *Urbana Daily Citizen* as the official newspaper for the Urbana City School District during 2020.
- l. Authorization to designate the Superintendent or his designee to act for the Board of Education in all areas dealing with student activity accounts, including approval of changes in statements of purpose.
- m. Authority granted to permit the Superintendent to employ personnel contingent upon Board action.
- n. Authorization to maintain membership with the Ohio School Board Association and the National School Board Association during 2020.
- o. Authorize the Treasurer as the designee for public records training during 2020.
- p. Authorize the Treasurer as the designee for the City of Urbana Tax Incentive Review Council for 2020.
- q. Designate Superintendent Charles Thiel, Attorney G. Frederick Compton, and Attorney Leighann K. Fink to hear suspension appeals, pursuant to ORC 3313.66.

0120.06 Appoint Bricker & Eckler; Dinsmore Shohl, LLP; Squire Patton Boggs; and Roetzel & Andress as legal firms for 2020.

Standing Committees Establish the following Board of Education standing committees for 2020:

- Finance/Facilities Committee**
- 1) 2)
- Curriculum/Technology Committee**
- 1) 2)
- Legislative/Policy Committee**
- 1) 2)
- Career and Technical Center/Activities Committee**
- 1) 2)
- Community Advisory**
- 1) 2)

Appointment of Liaisons Appoint the following Board liaisons for 2020:

- Legislative Liaison
- Student Achievement Liaison
- Urban School District Advisory Network Liaison

0120.07 Adjournment