

\*Amended items  
marked with an asterisk

**Urbana City School District**  
**Rescheduled Regular Board of Education Meeting**  
**Urbana Junior High & Elementary**  
1673 S US Hwy 68, Urbana, OH 43078  
Wednesday, September 28, 2022  
6:00 pm

This meeting is a meeting of the Board of Education in public for conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item six (6).

1. Call to Order: President Darrell Thomas
2. Pledge of Allegiance:
3. Roll Call: Jim Arter  
Jan Engle  
Sarah Finch  
Amy Paul  
Darrell Thomas
4. (0922.01) Adoption of/Additions to Agenda:
5. Recognitions, Presentations, & Board Commendations:
6. Public Participation:
7. (0922.02) Approval of Minutes:  
  
August 24, 2022                      Regular Meeting
8. (0922.03) Treasurer's Report and Recommendations: Mandy Hildebrand
9. Reports of the Superintendent: Mr. Charles Thiel
10. (0922.04) Recommendations of the Superintendent: Mr. Charles Thiel
11. Board of Education Reports:  
Career and Technical Center/Activities                      Mr. Engle & Mr. Thomas  
Curriculum/Technology                      Mr. Arter & Ms. Paul  
Community Advisory                      Mr. Engle & Ms. Finch  
Facilities/Finance                      Mr. Arter & Ms. Finch  
Legislative/Policy                      Ms. Paul & Mr. Thomas

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12. (0922.05) Old Business:

\*13. (0922.06) New Business: Consider updated substitute nurse rates for the 2022 - 2023 school year; retroactive to August 15, 2022, \*to be equal to the updated substitute teacher rates approved at the August 24, 2022 meeting.

14. (0922.07) New Business: Consider the approval of the resolution approving an enterprise zone agreement to be approved by the City of Urbana, Ohio; waiving statutory notice periods; and providing related authorizations.

\*15. (0922.08) New Business: Consider the approval of the resolution approving and authorizing execution of the consultant agreement with Prodigy Building Solutions, LLC for engineering services associated with the district's building renovation project.

16. Comments from Members of the Board of Education and Superintendent:

17. (0922.09) Adjournment

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8. (0922.03) Treasurer's Report and Recommendations:

Mandy Hildebrand

- A. Approve monthly reports for August 2022
- B. Approve Certificate of Estimated Resources for fiscal year 2023
- C. Approve Final Permanent Appropriations for fiscal year 2023
- D. Approve a transfer of funds from the Class of 2023 (2009232) to Class of 2024 (2009324) in the amount of \$1,100.
- E. Accept the following donations:
  - To Urbana Elementary, from Urbana United Methodist Church, \$9,125.25.
  - To Urbana Marching Band, from Champaign Ag Society, \$100.
  - To Urbana Wrestling, from The Boosters, \$5,297.68.
  - To Urbana Cheer, from The Boosters, \$4,823.52.
  - To Urbana Athletics, from CLC K12 Licensing, \$506.85.
  - To Urbana High School French Club, from Kroger, \$100.80.
  - To Urbana High School Football, from Fundraising U, Dayton Roofing, Esterline, and Jan Engle, a total of \$12,262.70.
  - To Urbana Boys' Soccer, from Young's Jersey Dairy and the YMCA, a total of \$399.25.
  - To Urbana Girls' Soccer, from the YMCA, \$399.25.
  - To Urbana Yearbook, from Bundy/American Pan, \$40.
  - To Urbana High School PBIS, from Ashton Arnett, Jennifer Butler, Ellie Cain, Carleton Cotner, Cassie Cress, Megan Dean, Kendall Deitloff, Katie deNijs, Jami Denman, Jesse Edwards, Chris Endres, Angie Evans, Becky Evans, Kylee Frakowski, Tony Grigsby, Jamie Jacobs, Don Klinger, Holly Lewis, Chris Lightle, Jess Markin, Corrie McDonald, Holly McKellop, Erin McKenzie, Robin Morgan, Sharon Murphy, Rusty Myers, Amy Padilla, Lauren Petty, Ryan Pine, Carmen Pittsenbarger, Laura Ridge, Thomas Russell, David Sapp, Leighann Simpson, Carie Thomas, Patrick Trenor, Steve Wilhelm, John Williams, Kathy Zaborowski, and Mallory Zachrich, a total of \$995.
  - To Urbana City Schools, from Kuehne & Nagel, in-kind donation valued at \$150.
  - To Urbana City Schools, from Honda Federal Credit Union, in-kind donation valued at \$1,500.

9. Reports of the Superintendent:

Mr. Charles Thiel

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10. (0922.04) Consent Agenda Recommendations of the Superintendent: Mr. Charles Thiel

Consent Agenda – All matters listed under the Consent Agenda (contingent upon meeting all local/state/federal laws/guidelines) are considered by the Board of Education to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent of Schools will briefly discuss each item in the consent agenda before they are actively acted upon. However, a board member, staff member, or the public may request that specific items shall be discussed and/or removed from the consent agenda. The Superintendent and administrative staff recommend approval of all consent agenda items.

**A. Personnel**

All employment contracts are contingent upon certification by the state and the availability/continuation at current levels of any local/state/ and/or federal funding which directly supports the position to which the employee has been assigned. If such funding loss occurs, the employee agrees to waive his/her rights to any employment.

- \*1. The Superintendent recommends the approval of the following substitute teachers for the 2022 - 2023 school year:

Joanna Chapman	Stephanie Chapman	Joanne Petty
*Larry Gleeson		

2. The Superintendent recommends the approval of the following substitute administrators for the 2022 - 2023 school year:

Mildred Chamberlain	Joanne Petty
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- \*3. The Superintendent recommends the approval of the following classified staff for the 2022 - 2023 school year:

Carlene Gray	Substitute Associate
Erin Slagle	Substitute Bus Aide
Brittany Buena	Substitute Associate
Brittany Buena	Substitute Secretary
Mara Searfos	Substitute Bus Driver
Pam Evilsizer	Substitute Bus Aide
Cristina Alvares	Substitute Custodian
Jackie Gilleland	Substitute Associate
Adena Partin	Substitute Associate
Adena Partin	Substitute Secretary
Adena Partin	Substitute Custodian
*Pam Evilsizer	Substitute Associate
*Marian Baumgardner	Substitute Associate

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4. The Superintendent recommends the approval of the following substitute nurses for the 2022 - 2023 school year:

Jessica Detwiler	Jodi Montgomery
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5. The Superintendent recommends the approval of the following classified staff for the 2022 - 2023 school year:

Billy Burchett	Bus Driver	effective September 21, 2022
Teresa Lemons	Bus Driver	effective September 21, 2022
Brandi Cahall	Bus Aide	effective September 21, 2022
Danielle Lowman	Bus Aide	effective September 21, 2022

6. The Superintendent recommends the approval of the following intra-substitutes at the High School for the 2022 - 2023 school year:

Ashton Arnett	Jennifer Butler	Ellie Cain
Carleton Cotner	Megan Dean	Jeremy Dixon
Jesse Edwards	Chris Endres	Angie Evans
Kylee Frakowski	Valerie Leonard	Chris Lightle
Holly McKellop	Robin Morgan	Lauren Petty
Ryan Pine	Thomas Russell	David Sapp
Patrick Trenor	Ellen Westerman	Steve Wilhelm
Kathy Zaborowski	Mallory Zachrich	

7. The Superintendent recommends the approval of Robin Morgan as an Academic Aide for the 2022 - 2023 school year.

8. The Superintendent recommends the approval of Jennifer Hall-Heminger as an After School Tutor for the 2022 - 2023 school year.

9. The Superintendent recommends the approval of the following intra-substitutes at the Junior High for the 2022 - 2023 school year:

Loren Baum	Jesse Blair	Kevin Bowdle
Matthew Coberly	Melanie Davis	Cyndi Eickhoff
Stephane Forson	Emilee Gieseke	Arlene Hawkins
Sara Lingrell	Mary Nehls	Jenny Payne
Nikki Sizemore	Sadie Steffan	John Wall

10. The Superintendent recommends the approval of the resignation due to retirement of Cynthia Eickhoff, effective end of day May 31, 2023.

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- \*11. The Superintendent recommends the approval of the following resignations:

Steve Barrett	Head Junior High Boys Basketball Coach	effective immediately
Ryan Swain	Assistant Junior High Boys Basketball Coach	effective immediately
Connie Cutlip	Associate	effective August 19, 2022
Janalee Myers	Associate	effective end of day September 21, 2022
*Kenna LeMaster	Central Office Secretary	effective end of day October 21, 2022

12. The Superintendent recommends the approval of the following individuals as coaches for the 2022 - 2023 school year:

Ryan Swain	Head Junior High Boys Basketball	Step 1
Joanne Petty	Assistant Junior High Girls Basketball	Step 1

13. The Superintendent recommends the approval of the following salary schedule column changes for the 2022 - 2023 school year, due to the certification of additional credit hours:

Mamie Cherie Cash	B150 to Masters
Samantha Hiltibran	Masters 15 to Masters 30
Theresa Knox	Masters to Masters 15
Amy Padilla	Masters to Masters 15
Gina Padilla-Lingrell	Masters 15 to Masters 30
Shane Souders	Bachelors to Bachelors 150
Nichole White	Masters to Masters 15
Kathryn Zaborowski	Masters to Masters 15

14. The Superintendent recommends the approval of the following volunteers at the high school for the 2022 - 2023 school year:

Katy Busch	Mandy Hildebrand	Lacey Turner
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15. The Superintendent recommends the approval of the following volunteers at the elementary for the 2022 - 2023 school year:

Amy Padilla	Joanne Petty	Emily Smith
Sadie Steffan	Lindsay Taylor	

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- \*16. The Superintendent recommends the approval of the resolution to hire the following non-certified individuals as coaches for the 2022 - 2023 school year:

Amanda Russell	Assistant Football Cheer	Step 2
*Ron Clark	Head <del>Girls</del> *Boys Bowling	Step 2
Zack Huff	Assistant High School Wrestling	Step 1
<del>Crystal Long</del>	<del>Junior High Basketball Cheer</del>	<del>Step 2</del>
Josh Jacobs	Freshmen Boys Basketball	Step 1

17. The superintendent recommends the approval of the following ticket takers for the 2022 - 2023 school year:

Marcia Marsh	Amy Sherman	Michell Williams
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18. The Superintendent recommends the approval of the following athletic department volunteers for the 2022 - 2023 school year:

Kevin Mounce	High School Girls Soccer
Kevin Mounce	High School Girls Basketball
Eric Forson	Junior High Football

19. The Superintendent recommends the approval of Cristina Alvares as a custodian for the 2022 - 2023 school year, effective September 21, 2022.

20. The Superintendent recommends the approval of the following intra-sub at the elementary for the 2022 - 2023 school year:

Skyler Apthorpe	Ann Keep-Maloney	Jay Keely
Theresa Knox	Michele Slone	Ashley Sullivan
Traci Pine	Heather Sherman	Kristen Wasson
Kelli Wright		

21. The Superintendent recommends the approval of Scott Wasserman as a Junior High House Dean for the 2022 - 2023 school year.

- \*22. The Superintendent recommends the approval of Adeena Partin as a temporary substitute teacher for the 2022 - 2023 school year.

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- \*23. The Superintendent recommends the approval of the following intra-sub at the elementary for the 2022 - 2023 school year:

Jaimie Anderson	Kiersten Andreassen	Mendie Bowdle
Ashton Childs	Grace Hower	Sierra Hughes
Megan Jacobs	Marcia Marsh	Chuck Pack
Amanda Robison	Dana Roby	Rachel Shelpman
Kay Trout	Lisa Walters	

**B. Trips**

1. The Superintendent recommends the approval of the Urbana High School Girls Basketball Team to the Viking Holiday Basketball Tournament, Canton, OH, December 28 - 29, 2022; pending approval of all travel arrangements.
2. The Superintendent recommends the approval of the Urbana Junior High Wrestling Team to the Harrison Junior High Invitational, Harrison, OH, January 6 - 7, 2023; pending approval of all travel arrangements.
3. The Superintendent recommends the approval of the Urbana Junior High Wrestling Team to the OAC State Junior High Wrestling, Youngstown, OH, March 17-18, 2023; pending approval of all travel arrangements.
4. The Superintendent recommends the approval of the Urbana High School Wrestling Team to the District & Regional Wrestling Meets, Wilmington, OH; pending approval of all travel arrangements. The window for these meets is from February 27, 2023 - March 4, 2023; actual dates to be determined.
5. The Superintendent recommends the approval of the Urbana High School Wrestling Team to the State Wrestling Meet, Columbus, OH; pending approval of all travel arrangements. The window for this meet is from March 10, 2023 - March 12, 2023; actual dates to be determined.
6. The Superintendent recommends the approval of the Urbana Cheerleading to the OASSA State Cheer Competition, Youngstown, OH, March 17-18, 2023; pending approval of all travel arrangements.
- \*7. The Superintendent recommends the approval of the Urbana High School FFA to the National FFA Convention, Indianapolis, IN, October 27 - 29, 2022; pending approval of all travel arrangements.