

TUESDAY, OCTOBER 20,

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Approved November 17, 2020

The Urbana City School Board of Education met for a regular board meeting Tuesday, October 20, 2020, at 500A Washington Avenue, Urbana, Ohio. President Darrell Thomas called the meeting to order at 6:00 p.m.

Roll call: Mr. Arter, present; Mr. Engle, present; Ms. Finch, present; Ms. Paul, present; Mr. Thomas, present.

Five members present.

(Motion #1020.01) APPROVAL OF AGENDA

It was moved by Ms. Paul and seconded by Mr. Arter to approve the amended agenda as presented.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye. Motion carried.

RECOGNITIONS/PRESENTATIONS/BOARD COMMENDATIONS

Mr. Thomas read the Students of the Month:

Elementary:	Izzy Ford Carsyn Anderson Kierstynn McClanahan Kinlee Culp Preston Kerns
Junior High:	Toll Run – Kevin Endres Mohawk – Lexi James Gutridge – Alex Dixon Five Points – Conner Arnett
High School:	Lukas Routzong Kayla Mann

Justin Weller provided an update on the Urbana Youth Center. He expects an announcement on a location late next week or early the following week. They hope to begin programming late this year or early next year depending on occupancy permitting and other work behind the scenes. The group is working on transportation and they expect to initially provide transportation. The hope is to possibly work with the school district once COVID restrictions are lifted. They want to make it as easy as possible for students to get to the youth center and will use a check-in and check-out system. They are also making good progress on a nutrition program and are working with the Caring Kitchen and a Bridges Partnership. More information will be coming soon regarding an opening date. He said he has an upcoming meeting with Mrs. Mays and Mr. Walter regarding a survey to be sent to students regarding youth center programming. He would like the Board to consider a letter of support for the youth center. A letter of support will be helpful when applying for grant funding.

Public Participation: There was no public participation.

(Motion #1020.02) APPROVAL OF MINUTES

It was moved by Mr. Arter and seconded by Ms. Paul to approve the minutes of the regular meeting of September 15, 2020.

Roll Call: Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye. Motion carried.

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(Motion #1020.03) TREASURER'S REPORT

It was moved by Ms. Finch and seconded by Mr. Engle to accept the Treasurer's Report as follows:

- A. Approve monthly reports for September 2020
- B. Approve Budget Purpose Statements for the 2020 - 2021 school year
- C. Approve the return of the advance of \$48,156.54 from School Bus Fund 499 to Permanent Improvement Fund 003.
- D. Approve the following donations:
 - To Urbana Elementary School, from Theresa Knox, Melanie & Chris Anders, Kristin Hartman, Susie Bline, McKenzie Marino, Rachel Shelpman, Suzanne Bever, Shelby Roberts, Amie Boys, Margie Williams, Sade Smith, Theresa Endres, Angie Pemberton, Marcia Marsh, Natalie Hardman, Grace Hower, Carrie Thomas, Corina Fain, Traci Pine, and Nichole White, a total of \$900.
 - To Urbana Junior High, from Scott Wasserman, Stephanie Forson, Jesse Blair, Kelly Karnehm, Carmen Lacy, Teresa Donay, Mandy Parker, and Amy Wilcoxon, a total of \$275.
 - To Urbana Elementary, from Lifetouch, \$2,955.
 - To Urbana Elementary Coats for Kids, from Menasha Corp, \$1,000.
 - To Urbana High School Dan O'Kane Scholarship Fund, from the estate of Daniel O'Kane, \$1,000.
 - To Urbana Junior High and High School, from Sarah Finch, 11 copies of *The Girl Who Rode a Bear*, valued at \$110.

Mandy reviewed the monthly reports from September, noting the bond payment will be made in November. The free lunch option has been extended through June 30, 2020. All students will be able to receive free lunches through the entire school year. Food service revenue will run behind as we await reimbursement from the state. Budget purpose statements for the 2020 – 2021 school year were presented. These represent student activity accounts, principal's accounts, band and choir, and athletics. Many groups are not holding fundraisers this year, so revenues may look different than in typical years. If conditions improve, we may be able to revise some of the statements. The new bus purchase using the state grant funds has been completed. ODE has sent the payment to us and we can now return the advance from the permanent improvement fund.

Roll Call: Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye.
Motion carried.

REPORTS OF THE SUPERINTENDENT

- A. School Facilities Update: An onsite meeting was held to look at the brick and block issue at the PK8 building. There was good conversation with the owner agent, architect, OFCC, and a Gilbane representative. We have come to an agreement for the subcontractor to wash the building and apply a surface sealer. This is a five-year agreement and will be looked at again at the end of the time period. The sealer will hopefully help with the seeping water that draws out the salts and minerals on the block. The process will be somewhat temperature dependent.

Mr. Thiel also let the Board know we had another contact through Marcia Bailey at the CEP concerning interest in the Local property. In the case of a public business development interest, there may be an opportunity for a land transfer through the CEP without using the auction process. However, for private interests, we would need to look at the auction process. Mr. Thiel said he wanted to get some feedback from the Board on potentially getting an appraisal and getting an accurate value on the properties at East and Local. We want to make sure we do this at the right time for the Board.

Mr. Engle said he would agree with getting values on the land parcels. He said it is not doing us any good to hold on to the land, but we don't want to just give it away, either.

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Ms. Finch agreed, saying it will be one less thing to worry about. Mr. Arter asked about the acreage. Mr. Thiel said Local was approximately five acres. Ms. Finch said it will be good to have it surveyed and the value determined. Mr. Thomas said residential properties are in a seller’s market right now, but commercial properties might be a different story. It would be nice to have a value, as several people have expressed interest in the properties. Ms. Paul agreed an appraisal would be a good place to start and also to be mindful of zoning requirements in the township.

(Motion #1020.04) APPROVE SUPERINTENDENT’S RECOMMENDATIONS

Consent Agenda – All matters listed under the Consent Agenda (contingent upon meeting all local/state/federal laws/guidelines) are considered by the Board of Education to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent of Schools will briefly discuss each item in the consent agenda before they are actively acted upon. However, a board member, staff member, or the public may request that specific items shall be discussed and/or removed from the consent agenda. The Superintendent and administrative staff recommend approval of all consent agenda items.

It was moved by Mr. Arter and seconded by Ms. Paul to approve the Superintendent’s recommendations as follows:

- The Superintendent recommends the approval of the following substitute teachers for the 2020 - 2021 school year:

Martin Baker	Beth Harrigan
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- The Superintendent recommends the approval of the following intrasubs at the junior high for the 2020 - 2021 school year:

Amy Hegyi	Sara Lingrell	John Wall
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- The Superintendent recommends the approval of the following substitute classified staff for the 2020 - 2021 school year:

Nicole McKenzie	Substitute Custodian
Julie Swickard	Substitute Custodian
Brandi Cahall	Substitute Associate
Michele Egan	Substitute Bus Aide
- The Superintendent recommends the approval of the following resignations:

Janalee Myers	Associate	effective end of day October 2, 2020
Marcia Marsh	Head Junior High Basketball Cheer	effective immediately
Cassandra Cress	Freshman Class Advisor	effective immediately
Kylee Menchhofer	Sophomore Class Advisor	effective immediately
Laura Ridge	Junior Class Advisor	effective immediately
- The Superintendent recommends the approval of the following certified individuals as coaches for the 2020 - 2021 school year:

Jesse Edwards	Head Junior High Cross Country	Step 0
Corina Fain	Head Softball	Step 0
- The Superintendent recommends the approval of the resolution to hire the following non-certified individuals as coaches for the 2020 - 2021 school year:

Erich Hopkins	Assistant High School Wrestling	Step 1
Elaina Thomas	Assistant High School Swimming	Step 1
Ron Clark	Head High School Boys Bowling	Step 0
Holli Brown	Head High School Football Cheer	Step 0
Kevin Mounce	Assistant High School Girls Basketball	Step 0

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7. The Superintendent recommends the approval of Elaina Thomas as a ticket taker for the 2020 - 2021 school year.
8. The Superintendent recommends the approval of Kevin King as a custodian for the 2020 - 2021 school year, effective September 21, 2020.
9. The Superintendent recommends the approval of Alisha Hale as a substitute nurse for the 2020 - 2021 school year.
10. The Superintendent recommends the approval of the following athletic department volunteers for the 2020 - 2021 school year:

Bill Borland	Junior High Boys Basketball
Josh Jacobs	High School Boys Basketball
11. The Superintendent recommends the approval of the resolution to hire the following non-certified individual as a coach for the 2020 - 2021 school year:

Amanda Russell	Assistant High School Basketball Cheerleading	Step 2
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12. The Superintendent recommends the approval of the resignation due to retirement of Laura Hess, Teacher, effective June 1, 2021.
13. The Superintendent recommends the approval of Michelaine Haerr as a substitute teacher for the 2020 - 2021 school year.

Roll Call: Ms. Paul, aye; Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye.
Motion carried.

BOARD COMMITTEE REPORTS

Career-Technical/Activities: Mr. Thomas said there is not a whole lot going on at Ohio Hi-Point right now. The building project is in a holding pattern right now as they work with the general contractor.

Legislative/Policy – Ms. Paul said the biennial budget process has begun and there is activity on Senate Bill 358 concerning testing and evaluations.

BOARD COMMENTS

Ms. Paul offered congratulations to Laura Hess on her retirement. She said she worked with her for several years and wished her much happiness. She appreciated the invitation to the National Honor Society induction ceremony to be held on Thursday. She said she is very proud of all of the inductees and she is glad they are going to be able to have somewhat of an in-person ceremony. She offered a huge thank you to all of the administrators and staff. She said she knows how hard everyone is working. She said our students and parents are thrilled we are back to in-person learning.

Mr. Arter also offered congratulations to Mrs. Hess, noting his wife Paula always enjoyed working with her. He thanked Ms. Finch for the donation of the books she had authored. He also commented on the coat closet donation and asked for additional details. For several years, ORBIS/Mensha Corp has donated funds to purchase coats, hats, and gloves for students who may be in need. Mr. Dorsey has worked on this project for several years. He was excited to see the article in the paper about the junior high students who had worked on the PBL project about the house on East Water Street here in Urbana. It was the home of Dr. Elmer Curry, who was a pioneer in educational reform for African-Americans in the early twentieth century. Students involved with the project were Elaei Brown, Grady Lantz, Ethan Rose, Janaya Scott, Gavin Stacy, and Michael Upchurch. He said with the number of COVID cases popping up in other districts, he is glad to hear how seriously staff and students are taking and implementing the safety

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precautions we have in place. He said it is important for kids to be with their teachers. He encouraged everyone to stay safe, healthy, and well.

Ms. Finch she was happy to be able to donate the books for the students and said she had gotten some good responses. She said she is glad our kids are back in school. She thanked everybody for their hard work.

Mr. Engle said he was glad the building transfers finally took place and North and South were turned over to Flaherty and Collins. It was nice to have everybody together and he appreciated the collaboration with Mayor Bean and Kerry Brugger on the project. He is optimistic about the renovations and will be glad to see the transformation of the Douglass and of North and South. He said our school has done a great job handling the COVID situation and he appreciates the staff and administration and the dedication they have shown. He said he can't say enough about what they have done here and how successful we have been.

Mr. Thomas said he agreed with all of the other board members. Getting the school year started has been hard work, but our staff and administration have gone above and beyond. He said he knows everyone goes without enough appreciation and the public has no idea of what educators do and go through, especially this year. He offered congratulations to Mrs. Hess on her retirement. He said he heard the third grade had completed AIR testing and it went well. He said our young football team had a tough season, but he saw the heart in the young men and their passion and they never gave up. It builds character and takes a lot of courage to go out there and play. Our cross country team did well this year and four athletes were honored by the CBC. Camden Weiss and Braylon Daniels received 1st team honors, Nolan Rickett received 2nd team honors, and Jack Buckalew received special mention honors. He said he is glad our kids have gotten back to some normalcy.

Mr. Thiel said he has been in communication with Shelly Hall and she has been working with the Caring Kitchen to have the Backpack Program this year. Pickup will be at the Caring Kitchen. The flyer that will go out will also list other food sources in the county. The National Honor Society induction will be live streamed on Thursday evening. For the November meeting, we will be moving the Board meeting to the PK-8 building, probably in the smaller gym, to allow for social distancing requirements.

Mr. Arter said he appreciated the work on the Backpack Program, noting it is such a good program.

(Motion #1020.05) EXECUTIVE SESSION – It was moved by Mr. Arter and seconded by Ms. Paul to enter into executive session to consider the employment and/or compensation of a public employee, under ORC 121.22

Roll Call: Mr. Thomas, aye; Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye.
Motion carried.

The Board entered into executive session at 6:48 pm.

The President reconvened the open meeting at 7:33 pm, noting all members were still present.

(Motion #1020.06) ADJOURNMENT - Being no further business to discuss, it was moved by Ms. Paul and seconded by Mr. Arter to adjourn the meeting.

Roll Call: Mr. Arter, aye; Mr. Engle, aye; Ms. Finch, aye; Ms. Paul, aye; Mr. Thomas, aye.
Motion carried.

The President declared the meeting adjourned at 7:34 p.m.

President

Treasurer